

**FORM – J**

**REQUEST LETTER FOR ISSUANCE OF DUPLICATE SHARE CERTIFICATE  
(Transmission of shares)**

Date: \_\_\_\_\_ From: \_\_\_\_\_  
(Name, Address & e-mail ID of Legal heir)

Maharashtra Seamless Ltd.  
Secretarial Department  
Plot No.30, Institutional Area,  
Sector – 44, Gurgaon,  
Haryana – 122 002

**SUB:- Transmission of Shares**

Ref.: **Folio No.**..... **Cert. No.**..... **Dist. Nos.**.....  
**No. of shares** .....

Dear Sir,

I/We, the undersigned, being the legal heir(s) of Mr./Mrs./Ms. \_\_\_\_\_  
(deceased) have to inform you that \_\_\_\_\_ No. of Equity Shares of the Company were  
being held by the aforesaid deceased member in Maharashtra Seamless Limited under  
Folio No. \_\_\_\_\_

I/We am/are enclosing herewith the following documents for necessary action in this regard:

1. Duly executed and Notarized affidavit & letter of indemnity in original
2. No objection letter from the other legal heirs, relinquishing their rights.
3. Signatures of all legal heirs duly attested by the banker under the seal of bank Manager
4. Copy of Death certificate in original or duly attested by Notary Public/1st Class Magistrate.
5. Certified copy of ID and address proof of legal heir(s) (self attested).
6. Certified copy of PAN Card of legal heir(s) (self attested).

Kindly do the needful at the earliest possible.

Thanking you,

Yours faithfully

Signature of Shareholder(s)

**INDEMNITY BOND**

(On non judicial stamp paper of Rs 100 /- )

To

Maharashtra Seamless Ltd.  
Secretarial Department  
Plot No.30, Institutional Area,  
Sector – 44, Gurgaon,  
Haryana – 122 002

\_\_\_\_\_ No. of Equity Shares having distinctive numbers from ----- to ----- of the face value of Rs.\_\_\_\_/- each are standing registered in the name of the late Shri/Smt. \_\_\_\_\_ in the books of Maharashtra Seamless Limited, who died on ----- -leaving behind him/her the following:-

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S.NO	NAME	AGE	RELATIONSHIP
i)			
ii)			
iii)			
iv)			

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The above mentioned shares were the separate and self-acquired property of the deceased. Under the Hindu Succession Act, 1956, the persons mentioned above are his/her only heirs and are entitled to inherit jointly the aforesaid shares.

We therefore, request, the Company to transmit the aforesaid \_\_\_\_\_ No. of shares standing registered in the name of the late Shri/Smt. \_\_\_\_\_ jointly in our names or solely in the name of Shri/Smt. \_\_\_\_\_ and also to pay us dividend payable by the Company without production of succession certificate or letter of administration or probate.

In consideration of Maharashtra Seamless Limited having agreed to comply with our above request on our executing a bond in favour of the Company, we, the applicants, hereunder for ourselves, our heirs, executors, administrators and assigns to hereby jointly and severally covenant with the Company, its successors and assigns that we and each of our heirs, executors, administrators and assigns will, on the company transmitting the said shares into our names and paying to us the dividends already due, at all times save, defend and keep indemnified the company its successors and assigns its estate and effects, and the directors, manager, company secretary and shareholders of the company, their heirs, executors and assigns, from and against all actions, causes of actions, suits, proceedings, accounts, claims and demands whatsoever for or on account of the said shares or the dividends or any part thereof, or otherwise in connection with the same, and from and against all claims, damages, costs, charges, expenses and losses arising in any manner howsoever.

IN WITNESS whereof we, the applicants herein have signed and set our hands this -----  
--- day of ----- Two thousand and -----

Signature of Witness No.1  
Name and full address

Signature of the legal heir(S)  
Name and Address

Signature of Witness No.2  
Name and full address

Place :  
Dated :

Note :

1. In case of multiple legal heirs all the legal heirs should sign.
- 2 .Indemnity Bond & Affidavit should be attested by a Notary Public/1st Class Magistrate.
3. Stick out whichever is not applicable
4. The witness should not sign as sureties

**AFFIDAVIT**

( On non judicial stamp paper of Rs 10 /- )

To

Maharashtra Seamless Ltd.  
Secretarial Department  
Plot No.30, Institutional Area,  
Sector – 44, Gurgaon,  
Haryana – 122 002

I/We ----- S/O Shri ----- resident of -----  
do take oath and solemnly state as under:

(1) That -----No. of Equity Shares bearing Distinctive No. \_\_\_\_\_ to \_\_\_\_\_ of Rs. \_\_\_\_\_ each are standing registered in the name of late Shri / Smt. \_\_\_\_\_ in the Register of Members of Maharashtra Seamless Limited.

(2) That Shri/Smt. \_\_\_\_\_ expired on \_\_\_\_\_ leaving behind him/her the following as his/her sole and legal heirs.

S.NO	Name	Age	Relationship
i)			
ii)			
iii)			
iv)			

3) That Shri / Smt \_\_\_\_\_ has not left behind him/her any unregistered or registered. WILL

4) That the aforesaid \_\_\_\_\_ No. of shares were the separate and self-acquired property of the deceased.

5) That under the Hindu Succession Act, 1956, the person/persons mentioned in the paragraph (2) above is/are individually / jointly entitled to inherit the aforesaid shares.

6) That the above said persons (including the undersigned) mentioned at Sr.No.2 above has/have out of love and affection for me/us has/have relinquished and renounced all his/her /their rights, titles and interests whatsoever in the aforesaid \_\_\_\_\_ No. of Equity Shares so that I/We may become the sole and absolute owner of the aforesaid shares.

7) That I/We, therefore, Request Maharashtra Seamless Limited to transmit the aforesaid \_\_\_\_\_ No. of Equity Shares in my/our name/ names and to pay to me/us the outstanding dividend, if any, without production of the Probate of the Will or Letter of Administration or a succession certificate.

Sig.....  
Deponent(s)

**VERIFICATION**

I/We \_\_\_\_\_ do hereby verify that the statements contained in the above mentioned are true to the best of my/our knowledge and belief and that nothing material has been concealed.

Sig.....  
Deponent(s)

I Verified at -----on this ----- day of -----200

Note :

1. In case of multiple legal heirs all the legal heirs should sign.
- 2 .Indemnity Bond & Affidavit should be attested by a Notary Public/1st Class Magistrate.
3. Stick out whichever is not applicable